

***APPROVED MINUTES***  
***Genesee-Livingston-Steuben-Wyoming BOCES***

***November 16, 2022***

**Call to Order**

The regular meeting of the Genesee Valley BOCES was called to order on November 16, 2022, at 5:00 p.m. by Board President Norb Fuest, in Conference Room A, at 80 Munson Street, LeRoy, New York.

**Roll Call**

**MEMBERS PRESENT:**

Christy Crandall-Bean	Edward Engel
Matthew Crane	Norbert Fuest
Robert DeBruycker	Roger Kostecky
David DeLaVergne	J. David Woodruff

**MEMBERS EXCUSED:**

Ernest Haywood  
William Kane  
Edward Levinstein

**OTHERS PRESENT:**

District Superintendent Kevin MacDonald, Deputy Superintendent Julie Donlon, Chief Financial Officer Daniel Groth, Director of Programs Jon Sanfratello and Board Clerk Jennifer Lewis.

**GUEST:**

Christine LaGeorge, Coordinator of Data and Student Management Systems attended the meeting as part of the requirements for her Degree program.

**Pledge of Allegiance**

**Mr. Fuest** led the Pledge of Allegiance.

**Agenda Adopted**

**Moved** by Mr. DeLaVergne, seconded by Mrs. Crandall-Bean, that the agenda be adopted with no changes.

Yes: 8

No: 0

**Carried Unanimously.**

**Tenure Meet & Greet: J. Schnitter**

Matt Flowers, Executive Principal of the May Center, introduced John Schnitter, special education teacher in the LIVES Program at SUNY Geneseo.

Matt thanked John for the great job that he does with the kids, especially during COVID.

John shared that he works with 18-21 year olds to develop their skills which will assist them in leading an independent life once they have finished the program. As part of the program, students are integrated into the college campus life and other community

***APPROVED MINUTES***  
***Genesee-Livingston-Steuben-Wyoming BOCES***

***November 16, 2022***

activities. One of the highlights of the program is GREAT Day when the kids get to showcase their projects.

The Board thanked John for his hard work on behalf of the Genesee Valley BOCES.

**Tenure Meet & Greet: J. Vitkus**

Julie Donlon, Deputy Superintendent, introduced Joan Vitkus, Director, Statewide Student Support Services Center.

Joan shared the Whole School/Whole Community/Whole Child collaborative approach to learning and health that her group follows. She also reviewed the Safe and Supportive Schools Model of School Climate.

The Board thanked Joan for her hard work on behalf of the Genesee Valley BOCES.

**Executive Session**

**Moved** by Mr. Engel, seconded by Mr. Crane, to enter into Executive Session at 5:30 p.m. to discuss the employment history of particular individuals.

Yes: 8                      No: 0

**Carried Unanimously.**

**Return to Public Session**

**Moved** by Mr. Woodruff, seconded by Mr. DeLaVergne, to return to public session at 5:50 p.m.

Yes: 8                      No: 0

**Carried Unanimously.**

**Minutes of Previous Meeting  
Approved**

**Moved** by Mr. Engel, seconded by Mr. Woodruff, to approve the minutes of the October 19, 2022 Regular Board Meeting.

Yes: 8                      No: 0

**Carried Unanimously.**

**Treasurer's Report, Central  
Treasurers' Report and Budget  
Amendments Received**

**Moved** by Mr. DeLaVergne, seconded by Mrs. Crandall-Bean, to receive the Treasurer's and Central Treasurers' Reports for the month ending September 30, 2022 and Budget Amendments for the period of October 1-31, 2022.

***APPROVED MINUTES***  
***Genesee-Livingston-Steuben-Wyoming BOCES***

***November 16, 2022***

Yes: 8

No: 0

**Carried Unanimously.**

**Treasurers' Reports and Budget Amendments as received are listed on Schedule VI. of the agenda and placed in the supplemental file.**

**District Superintendent's Report**

Mr. MacDonald shared the following information with the Board:

- 2023-24 GV BOCES Budget update.
- He and the Livingston County Superintendents met with the new Dean of Education at SUNY Geneseo.
- Working with Superintendents on a regional RFP for electric school buses.
- Attended the NYSSBA Convention.
- The Diesel program has temporarily been moved back to the Batavia CTE center until a new teacher has been hired.
- Mr. MacDonald wanted to recognize Matt Flowers and the team at the May Center and Foster Miller and the team at Mt. Morris Central for their assistance with the programs at Dansville.

**Moved** by Mr. Woodruff, seconded by Mr. DeLaVergne, to approve the following one (1) Action Items, as recommended by the District Superintendent:

**School Related Personnel  
Association Unit 1 and Unit 2  
Association Agreement Extension  
Approved**

**Approved** extension of current collective bargaining agreement between the District Superintendent and the Genesee-Livingston-Steuben-Wyoming Board of Cooperative Educational Services School Related Personnel Association Unit 1 and Unit 2 for the period July 1, 2021 - June 30, 2026.

Yes: 8

No: 0

**Carried Unanimously.** One (1) Action Item as recommended by the District Superintendent.

**Administrative Reports**

The reports of the Deputy Superintendent, Chief Financial Officer and the Director of Programs were reviewed. After brief comments regarding their reports, each administrator present answered questions asked by the Board members.

**Board Forum**

Board Member Activity:

**Christy Crandall-Bean**

- Attended the Al Hawk dinner.
- Attended the GVSBA meeting.

***APPROVED MINUTES***  
***Genesee-Livingston-Steuben-Wyoming BOCES***

***November 16, 2022***

**Matt Crane**

- Shared that Dansville CSD and Wayland-Cohocton CSD are merging athletic teams. They also have a student participating on Livonia's swim team.

**Bob DeBruycker**

- Participated in the NYSSBA Annual meeting.

**Dave DeLaVergne**

- Attended the Al Hawk dinner.
- Attended the Batavia CTE and WNY Tech Academy Open Houses.

**Ed Engel**

- Attended the Al Hawk dinner.

**Norb Fuest**

- Attended the Al Hawk dinner.
- Attended the Batavia CTE, Mt. Morris CTE and WNY Tech Academy Open Houses.
- Attended the Rural Schools Retreat.

**Roger Kostecky**

- Moderating the Academic Challenge Bowl.

**Dave Woodruff**

- Attended the Al Hawk dinner.

**Moved** by Mr. DeLaVergne, seconded by Mr. Woodruff, to approve the following two Program and Instruction items as recommended by the District Superintendent:

**Field Trip Approved**

**Approved** the following field trip:

1. Auto Body Skills Competition at Auto Collision and Glass in Amherst, NY on December 10, 2022. 4 students (2 male/2 female) and 1 chaperone (male). **Total Cost: \$705.**

**ECA National Clubs, Class Clubs, Advisors and Officers Approved**

**Approve** the list of Batavia Campus ECA National Clubs and Class Clubs, Advisors and Officers for the 2022-23 school year.

**ECA National Clubs and Class Clubs, Advisors and Officers as approved are listed on Schedule X.A. of the agenda and placed in the supplemental agenda file.**

Yes: 8

No: 0

**Carried Unanimously.** Two (2) Program and Instruction Items

***APPROVED MINUTES***  
***Genesee-Livingston-Steuben-Wyoming BOCES***

***November 16, 2022***

**Moved** by Mr. Kostecky, seconded by Mrs. Crandall-Bean, to approve the following three (3) Personnel Items, as recommended by the District Superintendent:

**Creation of Position Approved**

**Approved** the following resolution:

**RESOLUTION ON POSITION CREATION**

**WHEREAS**, it is the statutory authority of the Board to create and abolish positions, and

**WHEREAS**, the Board has determined that certain positions shall be created,

**THEREFORE BE IT RESOLVED**, that the following positions be created and added to the table of organization:

**CERTIFIED:**

1. #100 Trade Subject - Welding, 10months, 1.0 FTE, effective 9/1/22.

**Instructional & Support  
Personnel Schedules Approved**

**Approved** the following personnel schedules:  
Schedule I.P.

- 1 - Resignations
- 3 - Probationary Appointments
- 4A - Temporary Appointments: Substitutes
- 4B - Temporary Appointments: Above Contract
- 4C - Temporary Appointments: Other
- 4E - Temporary Appointments: Adult Ed. Certified
- 14 - Reappointment of Part-Time Employees

Schedule S.P.

- 1 - Resignations
- 2 - Retirements
- 4 - 12-Month Probationary Appointments
- 8A - Temporary Appointments: Substitutes
- 8B - Temporary Appointments: Other
- 9A - Full-Time Non-Competitive Appointments
- 10 - Leaves of Absence
- 11 - Change of Status

**Personnel Schedules as approved are listed on Schedule XI.B. of the agenda and placed in the supplemental file.**

***APPROVED MINUTES***  
***Genesee-Livingston-Steuben-Wyoming BOCES***

***November 16, 2022***

**Resolution Approved: New  
Employee Orientation**

**RESOLUTION OF THE GENESEE VALLEY BOCES  
BOARD OF EDUCATION**

**WHEREAS**, all employees are mandated to attend New Employee Orientation (NEO) on or before their start date, and

**WHEREAS**, the Genesee Valley BOCES will pay each employee for their attendance at NEO,

**NOW BE IT HEREBY RESOLVED:**

1. Payment will be paid at the employee's regular rate of pay for attendance at NEO.
2. Documentation will include Board approval of the employee's start date or a time sheet dated prior to the employee's first date of employment.

Yes: 8

No: 0

**Carried Unanimously.** Three (3) Personnel Items.

**Moved** by Mr. Woodruff, seconded by Mr. Crane, to approve the following three (3) Business and Finance Items, as recommended by the District Superintendent:

**Contracts & Agreements  
Approved & Grants Accepted**

**Approved** contracts and agreements as recommended by the District Superintendent, authorizing the District Clerk to sign on behalf of the Board, and to accept grants.

**Contracts and agreements as approved and grants as accepted are listed on Schedule XII.A. of the agenda and placed in the supplemental file.**

**Cooperative Bids Received**

**Accepted** the lowest responsible cooperative bids received, meeting specifications, for the following:

1. School and Office Supplies
2. Printer Supplies

**Resolution Approved: Omni/TSA**

**Approved** the Resolution to Amend the 403(b) Retirement Plan with OMNI/TSA

Yes: 8

No: 0

**Carried Unanimously.** Three (3) Business and Finance Items.

***APPROVED MINUTES***

***Genesee-Livingston-Steuben-Wyoming BOCES***

***November 16, 2022***

**Adjournment**

**Moved** by Mr. Engel, seconded by Mrs. Crandall-Bean, to adjourn the meeting at 6:40 p.m.

Yes: 8

No: 0

**Carried Unanimously.**

Respectfully Submitted,

Jennifer Lewis, Board Clerk